

PARK MEADOWS METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300

Greenwood Village, CO 80111

303-779-5710

parkmeadowsmetrodistrict.org

NOTICE OF SPECIAL BOARD MEETING AND AGENDA

DATE: December 5, 2022

TIME: 5:00 p.m.

LOCATION: City of Lone Tree Civic Center
Community Room A
8527 Lone Tree Pkwy
Lone Tree, CO 80124

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Martha Sippel	President	May 2025
Gary W. Godden	Vice President	May 2025
Steve Parry	Treasurer	May 2023
Greg Jewell	Secretary	May 2023
Michelle Murphy	Assistant Secretary	May 2025

I. CALL TO ORDER

- A. Declaration of Quorum / Director Qualifications / Disclosure Matters
- B. Changes to December 5, 2022 Agenda

II. PUBLIC COMMENTS

III. CONSENT AGENDA

- A. Minutes of September 26, 2022 Regular Meeting and October 28, 2022 Special Meeting (enclosure)
- B. Cash Position Updated November 2022 (enclosure)
- C. Ratify Prior and Approve Current Claims and Director Fees (enclosure)
- D. Approval of insurance renewal. Adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure)

IV. FINANCIAL MATTERS

- A. Review and Consider Acceptance of September 30, 2022 Unaudited Financial Statements (enclosure)
- B. Conduct Public Hearing on the Proposed 2023 Budget and Consider Adoption of Resolution No. 2022-12-__ to Adopt the 2023 Budget and Appropriate Sums of Money and Set Mill Levies (enclosure)
- C. Approve Engagement Letter with Haynie & Company to Prepare the 2022 Audit (enclosure)
- D. Other

V. LANDSCAPE MATTERS

- A. Monthly Landscape Maintenance Report (enclosure)
- B. Completed Work Orders
- C. New Work Orders
 - 1. BrightView Proposal for Stump Grinding on Lincoln and Yosemite in the amount of \$4,675.00 (enclosure)
- D. Other

VI. ENGINEERING MATTERS

- A. Southgate Water Line(s) Replacement Update
- B. Update on 2022 Median Retuck Project
- C. Discuss GIS Project
- D. Other

VII. MANAGER'S MATTERS

- A. Consider Approval of CliftonLarsonAllen LLP Statements of Work for 2023 (enclosure)
- B. Other

VIII. DIRECTORS' MATTERS

- A. Other

IX. ATTORNEY'S MATTERS

- A. Consider Election of Officers
- B. Consider Adoption of Resolution No. 2022-12-__ Regarding 2023 Annual Administrative Matters (enclosure)
 - 1. Regular Meeting Date/Location
- C. Consider Adoption of Resolution No. 2022-12-__ Calling a Regular Election for Directors on May 2, 2023 appointing the Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
 - 1. Engagement of CRS as Designated Election Official (“DEO”)
- D. Approve Resolution Consenting to the Adoption of the Second Amendment to the Service Plan for the Southeast Public Improvement Metropolitan District (enclosure)
- E. Other

X. OTHER MATTERS

XI. ADJOURNMENT

Next Scheduled Meeting:
January 23, 2022 at 5:00 p.m.
Location: City of Lone Tree Civic Center