

PARK MEADOWS METROPOLITAN DISTRICT

8390 E. Crescent Pkwy., Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

www.parkmeadowsmetrodistrict.org

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: December 2, 2024

TIME: 5:00 p.m.

LOCATION: Lone Tree Civic Center
8527 Lone Tree Pkwy
Lone Tree, CO 80124

Board of Directors

Martha Sippel

Gary W. Godden

Greg Jewell

Michelle Murphy

Kim Johnson

Office

President

Vice President

Treasurer

Secretary

Assistant Secretary

Term Expires

May, 2025

May, 2025

May, 2027

May, 2025

May, 2027

I. CALL TO ORDER

- A. Declaration of Quorum / Director Qualifications / Disclosure Matters.
- B. Changes to December 2, 2024 Agenda.

II. PUBLIC COMMENTS

III. CONSENT AGENDA

- A. Minutes of October 9, 2024 Special Meeting (enclosure).
- B. Minutes of October 28, 2024 Regular Meeting (enclosure).
- C. Cash Position Statement updated November 2024 (enclosure).
- D. Ratify prior and approve current Claims and Director Fees (enclosure).

IV. FINANCIAL MATTERS

- A. Review and consider acceptance of September 30, 2024 Unaudited Financial Statements (enclosure).
- B. Public Hearing on Proposed 2024 Budget Amendment
 1. Public Comment Period
 2. Consider Approval of Resolution Approving Proposed 2024 Budget Amendment and Appropriate Sums of Money (enclosure).

- C. Public Hearing on Proposed 2025 Budget
 - 1. Public Comment Period
 - 2. Consider Approval of Resolution Approving Proposed 2025 Budget, Certification of Mill Levy, and Appropriate Sums of Money (enclosure).
 - 3. Authorize Board member to sign DLG-70 Certification of Tax Levies form.
- D. Consider approval of the engagement letter with Haynie & Company to prepare the 2024 Audit (enclosure).

V. LANDSCAPE MATTERS

- A. Monthly Landscape Maintenance Report.
- B. Completed Work Orders.
- C. New Work Orders.
 - 1.

VI. ENGINEERING MATTERS

- A. 2024 Median Retuck Project.
- B. 2024 GIS system enhancements.

VII. MANAGER'S MATTERS

- A. Status update on coordination of Brick Wall Project.
- B. Website matters.
- C. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).
- D. Discuss and consider worker's compensation insurance for 2025 (enclosure).
- E. Review and consider approval of CLA Statements of Work for 2025 (enclosure).

VIII. DIRECTORS' MATTERS

IX. ATTORNEY'S MATTERS

- A. Consider election of officers.
- B. Consider adoption of Annual Resolution (enclosure).
 - 1. Regular Meeting Date/Location
- C. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official ("DEO"), notice and

authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.

1. Engagement of CRS as DEO.
- D. Executive Session, pursuant to Colorado Open Meeting Law, Section 24-6-402(4)(b), C.R.S., to consult with or receive advice from attorney regarding proposed Intergovernmental Agreement with Lone Tree Urban Renewal Authority.
- E. Discuss Intergovernmental Agreement with Lone Tree Urban Renewal Authority.
- F. Discuss Intergovernmental Agreement with City of Lone Tree regarding Safeway corner maintenance.

X. OTHER MATTERS

XI. ADJOURNMENT

Next Scheduled Meeting:
January 27, 2025 at 5:00 p.m.
Location: Lone Tree Civic Center