

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PARK MEADOWS METROPOLITAN DISTRICT

Held: Monday, July 22, 2024, at 5:00 P.M., at City of Lone Tree Civic Center, Community Room A, 8527 Lone Tree Parkway, Lone Tree, Colorado.

Attendance: A regular meeting of the Board of Directors of the Park Meadows Metropolitan District was scheduled in compliance with the laws of the State of Colorado.

The following Directors were in attendance:

Martha Sippel, President
Gary Godden, Vice President
Greg Jewell, Treasurer
Michelle Murphy, Secretary
Kim Johnson, Assistant Secretary

Also present were:

Kayla M. Enriquez; Icenogle Seaver Pogue, P.C.
Matt Urkoski, Shauna D’Amato, and Alonso Duran;
CliftonLarsonAllen LLP (“CLA”)
Mike Crespino; BrightView Landscape Services, Inc.
Taylor Goertz; IMEG
Justin Schmitz; City of Lone Tree
Jay Carpenter; Councilmember, City of Lone Tree

Call to Order/Declaration of Quorum: Director Sippel, noting the presence of a quorum, called to order the regular meeting of the Board of Directors of the Park Meadows Metropolitan District at approximately 5:00 P.M.

Directors Matters/Disclosure Matters: Ms. Enriquez advised the Board of Directors that pursuant to Colorado law, certain disclosures may be required prior to taking official action at the meeting. The Board of Directors reviewed the agenda for the meeting, following which each director confirmed the contents of written disclosures previously made, if any, stating the fact and summary nature of any matters, as required by Colorado law, to permit official action to be taken at the meeting. Additionally, the Board of Directors determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Director Murphy disclosed her interest in personal property

RECORD OF PROCEEDINGS

within the boundaries of the District and her membership on the Board of the Heritage Estates HOA. This disclosure is associated with approval of items on the agenda that may affect her interests.

Ms. Enriquez advised that written disclosures of these interests were filed with the Secretary of State at least seventy-two hours prior to the meeting.

Approval of/Additions
To/Deletions from the Agenda:

No changes.

Public Comments:

None.

Consent Agenda:

Director Jewell moved that the Board approve the consent agenda comprising minutes of the June 24, 2024 regular meeting, cash position updated July 2024, prior and current claims and director fees. The motion was seconded by Director Godden and unanimously approved by the Board.

Financial Matters -
2023 Audit:

Mr. Duran presented to and reviewed with the Board the draft 2023 Audit, performed by Haynie & Company. Following review and discussion, Director Godden moved to approve the 2023 Audit and authorize its public release and filing with the Office of the State Auditor, subject to receipt of an unmodified opinion from the District's Auditor and any necessary revisions acceptable to the District's legal counsel or accountant. The motion was seconded by Director Murphy and approved unanimously by the Board.

Landscape Matters -
Monthly Landscape
Maintenance Report:

Mr. Crespin presented the Monthly Landscaping Report to the Board, noting weekly services continue and shrub and tree pruning is anticipated to commence in July and finish in August. He also reported on a proposal for maintenance surrounding the Safeway within the District. Discussion ensued regarding acquisition of applicable easements, irrigation tap costs, and City of Lone Tree contributions to such maintenance. The Board took no action on such proposal at this time.

Completed Work Orders:

None.

New Work Orders:

None.

Engineering Matters -

RECORD OF PROCEEDINGS

Southgate Water Line(s) Replacement Update:	Mr. Goertz provided an update to the Board on the Southgate Water Line(s) replacement.
2024 Median Retuck Project:	Mr. Goertz provided an update to the Board on the medians, noting he anticipates presenting bids to the Board for their consideration at the next regular Board meeting.
2024 GIS system enhancements:	Mr. Goertz provided an update to the Board on the 2024 GIS system enhancements, noting there is \$10,000 budgeted for this matter.
Manager's Matters - Brick Wall Project:	Mr. Urkoski provided an update to the Board on the coordination of the Brick Wall Project, noting he anticipates providing further updates at the next regular Board meeting.
Strategic Plan:	Mr. Urkoski reviewed with the Board the Strategic Plan. After review and discussion, upon motion duly made by Director Johnson, seconded by Director Murphy, and unanimous vote, the Board of Directors approved the Strategic Plan, subject to final revisions acceptable to Director Sippel.
Statutorily required documents posted on website and remediation services:	Mr. Urkoski reviewed with the Board the statutorily required documents posted on the District's website. No action was taken at this time.
Directors' Matters - Verizon plan:	Director Sippel reviewed with the Board the Verizon plan. Discussion ensued among the Board regarding the same. No action was taken at this time.
Attorney Matters - Amendment to Agreement with BrightView for Landscaping Services:	Ms. Enriquez presented to and reviewed with the Board the Amendment to the Agreement with BrightView for Landscaping Services. After review and discussion, upon motion duly made by Director Sippel, seconded by Director Jewell, and unanimous vote, the Board of Directors approved the Amendment to the Agreement with BrightView for Landscaping Services.
Other Matters:	None.
Adjournment:	There being no further business to come before the Board, Director Sippel adjourned the meeting at 5:51 P.M.

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DocuSigned by:
Michelle Murphy
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Secretary

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Kayla Enriquez kenriquez@isp-law.com Attorney Icnogle Seaver Pogue, P.C. Security Level: Email, Account Authentication (None)	COPIED	Sent: 8/29/2024 8:18:20 AM
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