

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

OF THE PARK MEADOWS METROPOLITAN DISTRICT

Held: Monday, December 19, 2016 at 5:00 P.M. at the Lone Tree Civic Center, 8527 Lone Tree Parkway, Lone Tree, Colorado.

Attendance: A regular meeting of the Board of Directors of the Park Meadows Metropolitan District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:

Greg Kelly
Sharon Van Ramshorst
Steve Parry
Tom Haning
Martha Sippel

Also present were:

Eric Keesen and Mike Crespin, BrightView Landscape Services, Inc.; Bob Blodgett and Kim Herman, CliftonLarsonAllen LLP; and Ed Icenogle, Icenogle Seaver Pogue, PC.

Call to Order/ Declaration of Quorum: Director Kelly, noting the presence of a quorum, called to order the regular meeting of the Board of Directors of Park Meadows Metropolitan District at 5:00 P.M.

Directors Matters/Disclosure Matters: None.

Public Comments: None.

Changes to Agenda: None.

Consent Agenda: Director Sippel moved to approve the consent agenda comprising minutes of the November 28, 2016 meeting. The motion was seconded by Director Parry and approved unanimously by the Board of Directors.

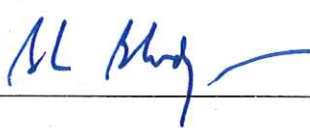
Landscape Maintenance/
Construction Items:

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- December Landscape Maintenance Report: Mr. Crespin reviewed the December landscaping report and work order with the Board. After review, Director Van Ramshorst moved to approve the work order for tree replacement on Park Meadows Drive in the amount of \$1,127.14 subject to the Board's approval of a different species in the Spring.
- Mr. Keesen reported that BrightView has a new work order form terms and conditions. Legal counsel noted the form is not recommended to the Board, as it would be inconsistent with the contract between BrightView and the District. Mr. Keesen will review the proposed terms and conditions in the proposed form and discuss with Ms. Seaver at a later date.
- Insurance Items: Ms. Herman reported to the Board on the status of the water leak at Yosemite and C470, noting that there has been no response from Southgate yet. Ms. Herman reported that the District has received a \$3,000 reimbursement check for the claim of the Yosemite and Fairview hit and run.
- Other: BrightView will endeavor to have the Yosemite median (Park Meadows Drive to C470) design options for the Board's review at the February meeting.
- Lone Tree Cooperative Projects: Director Kelly reported that the new northbound Yosemite right turn lane at Park Meadows Drive is complete. Director Kelly reported that the IRS is selling the north landing property to the City of Lone Tree so the Lincoln Avenue Leaf Pedestrian Bridge can proceed.
- 2016 – 2021 Capital Improvement Plan: The Board reviewed the capital improvements plan ("CIP"). After discussion, the Board decided not to make any changes to the present projects, priority year or color coding. The Board asked that Ms. Seaver review the September 3, 2014 letter regarding the Boards' \$400,000 commitment for the Yosemite/C470 Multi Modal Overpass Design in 2019.
- Financial Items:
November 30, 2016 Cash Position Report: The Board reviewed the Cash Position Report. Thereafter, Director Parry moved that the Board accept the report as presented. Director Kelly seconded the motion, which was approved unanimously by the Board

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- November Claims: Mr. Blodgett reviewed the November claims with the Board totaling \$46,910.64, plus directors' fees. Thereafter, Director Parry moved approval of the claims and directors' fees as presented. The motion was seconded by Director Kelly and approved unanimously by the Board.
- Manager's Items:
Website Update: The Board asked that the website summary statistics be provided twice a year to the board. Mr. Blodgett will provide the 2016 summary at the January 2017 Board Meeting.
- Attorney Items:
None.
- Director Items
Director Kelly recommended the purchase of a table at the Lone Tree Chamber of Commerce Economic Forecast Breakfast on January 20, 2017 at the Lone Tree Arts Center for \$500. Director Sippel moved and Director Kelly seconded approval of the table purchase. The motion passed unanimously.
- Other Items:
None.
- Adjournment: There being no further business to come before the Board, upon motion made by Director Kelly, the meeting was adjourned at 5:45 P.M.



Secretary