

PARK MEADOWS METROPOLITAN DISTRICT

SPECIAL MEETING

AGENDA

Board of Directors:

Term Expires:

John Herbolich; President	May 2016
Mark Thomas; Vice President	May 2014
Roger Pearson; Treasurer	May 2014
Greg Kelly; Secretary	May 2014
Sharon Van Ramshorst; Ass't Secretary/Treasurer	May 2016

DATE: November 25, 2013

TIME: 5:00 p.m.

PLACE: Lone Tree Golf Club
9808 Sunningdale Boulevard
Lone Tree, CO 80124

5:00 p.m.

I. Call to Order

II. Declaration of Quorum/Director Qualifications/Disclosure Matters

III. Approve Agenda

IV. Public Comments

5:05 p.m. **CONSENT AGENDA** (Items V through XII) (Note: All items listed under Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

V. Review and Approve Minutes of the October 28, 2013 Regular Meeting **PAGE 8**

VI. Approve Engagement Letter with CliftonLarsonAllen LLP for 2014 Accounting Services **PAGE 19**

VII. Approve Engagement With Haynie & Company for 2013 Audit - \$4,000 (plus out of pocket expenses) **PAGE 26**

VIII. Approve Engagement With Icenogle, Seaver & Pogue, P.C. for 2014 Legal Services **PAGE 37**

IX. Approve Landscape Maintenance Agreement with The Brickman Group Ltd, LLC for 2014 Landscaping Services - \$237,444 **PAGE 41**

- X. Approve 2014 Annual Administrative Resolution **PAGE 61**
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- XI. Ratify Agreement with City of Lone Tree for Addition of Cobble in County Line Road Median – NTE \$2,000 **PAGE 71**
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- XII. Information Items **PAGE 73**
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5:15 p.m. **DISCUSSION AGENDA**

- XIII. Accept Denver Water Usage Report **PAGE 101**
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5:20 p.m.

- XIV. Landscape Maintenance/Construction Items – Matt Bevill

- A. Accept November Landscape Maintenance Report **PAGE 102**
 - B. Discuss Landscaping and Possible Curb and Gutter on Crooked Stick (South of the Heritage Estates Entrance) to the Bluffs Regional Park - Discuss Options
 - C. Discuss Options for Turf Irrigation Adjacent to The Enclave Privacy Wall on Yosemite – Directors Pearson and Kelly
 - D. Other
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5:30 p.m.

- XV. Construction Project Items

- A. Lone Tree/PMMD Joint Cooperative Projects – John Cotten
 - 1. Under Construction
 - a. Pedestrian Lights on West Side of Yosemite (Lincoln to Park Meadows Drive) – November/December
 - b. Pedestrian Lights on East Side of Yosemite (Maximus to Park Meadows Drive) – November
 - c. Park Meadows Drive Reconstruction (Acres Green to Quebec) – November
 - 2. 2013-2014 Bid Package and Construction-Landscaping
 - a. C470/Yosemite Interchange Landscaping
 - b. Landscaped Median in Yosemite (Park Meadows Drive to C470) - 2013 Design/2014 Construction
 - c. Landscaped Median in Park Meadows Drive (Acres Green to Quebec) – 2013 Design/2014 Construction
 - 3. 2013-2014 Bid Package – Maintenance
 - a. District Landscaped Median Rehabilitation Work
 - 4. Under Design
 - a. Landscaped ROW on East Side of Park Meadows Center Drive from East Mall Entrance to County Line/I-25 Interchange – 2013 Design/2014 Construction
 - 5. Under Study
 - a. Timber Retaining Wall at Southwest corner of Timberline and Lone Tree Parkway (Director Herbolich request) - Discuss Geotechnical Proposal from Ninjo & Moore - \$1,500 **PAGE 106**
 - b. C470 Widening
- B. Review 2013-2017 Capital Improvement Project Plan **PAGE 108**
- C. Other

5:45 p.m.

XVI. Financial Items

- A. Approve November 25, 2013 Cash Position Report **PAGE 111**
 - B. Approve October Claims Totaling \$126,990.97 and Approve Directors' Fees Totaling \$461.75 **PAGE 113**
 - C. Other
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6:00 p.m.

XVII. Manager's Items

- A. Conduct Public Hearing to Consider Amending the 2013 Budget; Consider Adoption of Resolution to Amend 2013 Budget **PAGE 120**
 - B. Conduct Public Hearing to Consider Adoption of 2014 Budget, Appropriate Expenditures and Certify Mill Levies; Consider Adoption of Resolutions to Adopt 2014 Budget, Appropriate Expenditures and Certify Mill Levy **PAGE 122**
 - C. Website Update
 - D. Referrals
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6:45 p.m.

XVIII. Attorney's Items

- A. 2014 Director's Election – Jennifer Ivey
 - 1. Election Calendar
 - 2. Discuss Election Options – Polling Place or Mail Ballot
 - 3. Discuss Election Resolution
 - 4. Schedule

B. Other

6:50 p.m.

XIX. Director's Items

6:55 p.m.

XX. Other Items

7:00 p.m.

XXI. Adjournment

Next Scheduled Meeting: The Next Meeting is a Special Meeting scheduled for December 15, 2013 at 5:00 p.m. at the Lone Tree Golf Club, 9808 Sunningdale Boulevard, Lone Tree, Colorado.