

PARK MEADOWS METROPOLITAN DISTRICT

REGULAR MEETING

AGENDA

Board of Directors:

Term Expires:

John Herbolich; President	May 2016
Mark Thomas; Vice President	May 2014
Roger Pearson; Treasurer	May 2014
Greg Kelly; Secretary	May 2014
Sharon Van Ramshorst; Ass't Secretary/Treasurer	May 2016

DATE: **November 26, 2012**

TIME: **5:00 p.m.**
 Regular Board Meeting

PLACE: **Lone Tree Civic Center**
 Community Meeting Room A
 8527 Lone Tree Parkway
 Lone Tree, CO 80124

5:00 p.m.

I. Call to Order

II. Declaration of Quorum/Director Qualifications/Disclosure Matters

III. Approve Agenda

IV. Public Comments

5:05 p.m. **CONSENT AGENDA** (Items V through XIII) (Note: All items listed under Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

V. Review and Approve Minutes of the October 22, 2012 Regular Meeting **PAGE 8**

VI. Review and Approve Engagement Letter from CliftonLarsonAllen LLP for 2013 Accounting Services **PAGE 16**

VII. Review and Approve Engagement With Haynie & Company for 2012 Audit - \$3,900 (plus out of pocket expenses) **PAGE 23**

VIII. Review and Approve Landscape Maintenance Agreement with The Brickman Group Ltd, LLC for 2013 Landscaping Services **PAGE 29**

IX. Ratify Approval of Romanelli Work Order for Retaining Wall Painting on West Bound C470 Entrance Ramp - \$3,900 **PAGE 48**

- X. Ratify Approval of Romanelli Work Order for Retaining Wall Painting Along Yosemite - \$13,510 **PAGE 49**
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- XI. Review and Approve 2013 Annual Administrative Resolution **PAGE 50**
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- XII. Information Items **PAGE 60**
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- XIII. Accept Denver Water Usage Report **PAGE 62**
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5:15 p.m. **DISCUSSION AGENDA**

- XIV. Landscape Maintenance/Construction Items

- A. Accept November Landscape Maintenance Report **PAGE 64**

- B. Work Order Requests - Matt Bevill

- 1. Winter Water Select Turf Areas - \$3,200 **PAGE 68**
- 2. Quebec Median Plant Replacement - \$4,500 **PAGE 69**

- C. Other
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- XV. Construction Project Items

- A. Lone Tree/PMMD Joint Cooperative Projects – John Cotten

1. Under Construction
None.
 2. Under Design
None.
 3. Under Study
 - a. County Line Road IGA with City of Centennial
 - b. County Line Road Transportation Study (Yosemite to Inverness Drive S.) – Douglas County
 - B. Yosemite Pedestrian Lights (west side from Lincoln to Maximus) **PAGE 70**
 - C. Consider Approval of Street Lights at Intersection of Ptarmigan and Timberline **PAGE 78**
 - D. Review Cost Estimate for Repairing Lights and Painting Letters at Lone Tree Monument Signs at Timberline and Highlands Ranch Border
 - E. Discuss Estimate for Painting Railing on Retaining Walls at C470/Yosemite – \$18,238 **PAGE 88**
 - F. Discuss Schedule for C470/Yosemite Interchange Landscaping Project
 - G. Other
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XVI. Financial Items

- A. Review and Approve November 26, 2012 Cash Position Report - Kristin Baumgartner **PAGE 93**
- B. Approve October Claims Totaling \$140,678.92 and Approve Directors' Fees Totaling \$471.75- Bob Blodgett **PAGE 95**

C. Other

6:15 p.m.

XVII. Manager's Items

- A. Conduct Public Hearing to Consider Amending the 2012 Budget;
Consider Adoption of Resolution to Amend 2012 Budget
 - B. Conduct Public Hearing to Consider Adoption of 2013 Budget,
Appropriate Expenditures and Certify Mill Levies; Consider Adoption of
Resolutions to Adopt 2013 Budget, Appropriate Expenditures and Certify
Mill Levies **PAGE 100**
 - C. Referrals
 - D. Upcoming Statutory Compliance Items
 - 1. Transparency Notice
 - 2. Map Filing
 - 3. IGA Letter
 - 4. Contact Letter
 - E. Discuss Property Insurance Options **PAGE 118**
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6:45 p.m.

XVIII. Attorney's Report

- A. Review and Discuss Policy Regarding Use of E-Mail
Correspondence Among Directors **PAGE 122**
- B. Review and Discuss Previous TABOR Elections Regarding Future Mill
Levies **PAGE 125**

C. Other

6:50 p.m.

XIX. Director's Items

- A. Discuss 2013 Board of Director Goals
 - B. Confirm 2013 Regular Meeting Schedule - Presently the Fourth Monday of Each Month at 5:00 p.m. at the Lone Tree Civic Center with the Exception of May (will be on May 20th) and December (will be on December 16th)
 - C. Confirm a Quorum for the December 17, 2012 Special Meeting at 5:00 p.m. at the Lone Tree Civic Center, 8527 Lone Tree Parkway, Lone Tree, Colorado
 - D. Other
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XX. Other Items

7:00 p.m.

XXI. Adjournment

Next Scheduled Meeting: The Next Regular Meeting is scheduled for December 17, 2012 at 5:00 p.m. at the Lone Tree Civic Center, Meeting Room A, 8527 Lone Tree Parkway, Lone Tree, Colorado.