

PARK MEADOWS METROPOLITAN DISTRICT

SPECIAL MEETING

AGENDA

Board of Directors:

Term Expires:

John Herbolich, President	May 2012
Mark Thomas, Vice President	May 2014
Roger Pearson, Secretary	May 2014
Greg Kelly, Asst. Secretary/Treasurer	May 2014
Dale Norblom, Treasurer	May 2012

DATE: December 19, 2011

TIME: 5:00 p.m.
Special Board Meeting

PLACE: Lone Tree Civic Center
Community Meeting Room A
8527 Lone Tree Parkway
Lone Tree, CO 80124

5:00 p.m.

I. Call to Order

II. Declaration of Quorum/Director Qualifications/Disclosure Matters

III. Approve Agenda

IV. Public Comments

5:05 p.m. **CONSENT AGENDA** (Items V through IX) (Note: All items listed under Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.)

V. Review and Approve Minutes of the November 28, 2011 Regular Meeting

VI. Ratify Approval of Engagement Letter with Clifton Gunderson LLP for 2012 Accounting Services

VII. Approve Records Retention Policy Resolution

VIII. Approve Capital Project Report

IX. Information Items

5:15 p.m. **DISCUSSION AGENDA**

- X. Landscape Maintenance/Construction Items
 - A. Accept December Landscape Maintenance Report
 - B. Work Order Requests - Matt Bevill
 - C. Other
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- 5:30 p.m.
- XI. Construction Project Items
 - A. Lone Tree/PMMD Joint Cooperative Projects – John Cotten
 - 1. Under Construction
 - a. Pedestrian Lights on South Side of Lincoln (Yosemite to Highlands Ranch Boundary)
 - b. Parkway Drive Reconstruction
 - 2. Under Design
 - a. None
 - 3. Under Study
 - a. 1601 Projects (Park Meadows Center Drive and County Line Road)
 - b. Other
 - B. Other City of Lone Tree/PMMD Projects – John Cotten
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- 5:40 p.m. XII. Financial Items – Bob Blodgett
- A. Review and Approve December 12, 2011 Cash Position Report
 - B. Approve November Claims Totaling \$86,384.94 and Approve Directors' Fees Totaling \$283.05
 - C. Accept Denver Water Usage Report
 - D. Other
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- 5:45 p.m. XIII. Manager's Items
- A. Confirm Maintenance Policy for City of Lone Tree Monument Signs
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- 5:50 p.m. XIV. Attorney's Report
- A. Review and Approve Resolution of the Board of Directors Calling the 2012 Directors' Election
 - 1. Discuss Mail Ballot or Polling Place Election
 - B. Other
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- 6:00 p.m. XV. Director's Items
- A. Ratify Approval of 2012 Goals
 - B. Other
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XVI. Other Items

6:05 p.m.

XVI. Adjournment

Next Scheduled Meeting: The Next Regular Meeting is scheduled for January 23, 2012 at 5:00 p.m. at the Lone Tree Civic Center, Meeting Room A, 8527 Lone Tree Parkway, Lone Tree, Colorado.