

PARK MEADOWS METROPOLITAN DISTRICT

REGULAR MEETING

AGENDA

Board of Directors:

Term Expires:

John Herbolich, President	May 2012
Mark Thomas, Vice President	May 2014
Roger Pearson, Secretary	May 2014
Greg Kelly, Asst. Secretary/Treasurer	May 2014
Dale Norblom, Treasurer	May 2012

DATE: **November 28, 2011**

TIME: **5:00 p.m.**
Regular Board Meeting

PLACE: **Lone Tree Civic Center**
Community Meeting Room A
8527 Lone Tree Parkway
Lone Tree, CO 80124

5:00 p.m.

I. Call to Order

II. Declaration of Quorum/Director Qualifications/Disclosure Matters

III. Approve Agenda

IV. Public Comments

5:05 p.m. **CONSENT AGENDA** (Items V through X) (**Note: All items listed under Consent Agenda are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member or a member of the audience so requests.**)

V. Review and Approve Minutes of the October 31, 2011 Special Meeting and the October 24, 2011 Regular Meeting

VI. Review and Approve Engagement Letter from Clifton Gunderson LLP for 2012 Accounting Services

VII. Review and Approve Engagement With Haynie & Company for 2011 Audit - \$3,900

VIII. Review and Approve Resolution of the Board of Directors Calling the 2012 Directors' Election

IX. Information Items

5:15 p.m. **DISCUSSION AGENDA**

X. Landscape Maintenance/Construction Items

- A. Accept November Landscape Maintenance Report
 - B. Work Order Requests - Matt Bevill
 - C. Weeds at Four Corners of Interchange at C470 and Quebec
 - D. Other
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XI. Construction Project Items

- A. Lone Tree/PMMD Joint Cooperative Projects – John Cotten
 - 1. Under Construction
 - a. Pedestrian Lights on South Side of Lincoln (Yosemite to Highlands Ranch Boundary)
 - b. Parkway Drive Reconstruction
 - 2. Under Design
 - a. None
 - 3. Under Study
 - a. 1601 Projects (Park Meadows Center Drive and County Line Road)

- B. Other City of Lone Tree/PMMD Projects – John Cotten
 - C. Proposed Pedestrian Bridge at C470/Yosemite – CDOT Grant Application Status
 - D. Review Revised Five Year Capital Improvement Project Plan – Bob Blodgett
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XII. Financial Items

- A. Conduct Public Hearing to Consider Amending the 2011 Budget; Consider Adoption of Resolution to Amend 2011 Budget
 - B. Review and Approve November 20, 2011 Cash Position Report - Kristin Baumgartner
 - C. Approve October Claims Totaling \$179,243.93 and Approve Directors' Fees Totaling \$849.15 - Bob Blodgett
 - D. Accept Denver Water Usage Report – Bob Blodgett
 - E. Other
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6:15 p.m.

XIII. Manager's Items

- A. Conduct Public Hearing to Consider Adoption of 2012 Budget, Appropriate Expenditures and Certify Mill Levies; Consider Adoption of Resolutions to Adopt 2012 Budget, Appropriate Expenditures and Certify Mill Levies
 - B. Other
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6:45 p.m.

XIV. Attorney's Report

- A. Review and Approve 2012 Landscape Maintenance Services Agreement with The Brickman Group - \$205,209
 - B. Discuss Records Retention Policy
 - C. Other
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6:50 p.m.

XV. Director's Items

- A. Discuss 2012 Goals
 - B. Confirm 2012 Regular Meeting Schedule - Presently the Fourth Monday of Each Month at 5:00 p.m. at the Lone Tree Civic Center
 - C. Discuss Rescheduling December 26, 2011 Board Meeting to December 19th and Off Site Meeting to Follow
 - D. Other
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XVI. Other Items

7:00 p.m.

XVII. Adjournment

Next Scheduled Meeting: The Next Regular Meeting is scheduled for December 26, 2011 at 5:00 p.m. at the Lone Tree Civic Center, Meeting Room A, 8527 Lone Tree Parkway, Lone Tree, Colorado.