

**RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
PARK MEADOWS METROPOLITAN DISTRICT**

**An Amended and Restated Resolution Designating an Official Custodian for Purposes of
the Colorado Open Records Act, Sections 24-72-200.1 *et seq.*, C.R.S.**

WHEREAS, Park Meadows Metropolitan District (the “District”) is a special district organized and existing pursuant to Sections 32-1-101 *et seq.*, C.R.S.; and

WHEREAS, the District is a political subdivision for purposes of the Colorado Open Records Act, Sections 24-72-200.1 *et seq.*, C.R.S., as may be amended from time to time, (“CORA”), as defined in Section 24-72-202(5), C.R.S., and is thus subject to CORA; and

WHEREAS, the Board of Directors of the District (the “Board”) wishes to designate an “Official Custodian,” as that term is defined in Section 24-72-202(2), C.R.S., who is responsible for the maintenance, care, and keeping of the District’s public records, regardless of whether the records are in his or her actual personal custody and control; and

WHEREAS, the Board wishes to designate a “Custodian,” as that term is defined in Section 24-72-202(1.1), C.R.S., who shall serve as the repository for the District’s public records and shall have personal custody and control of the District’s public records and assist the Official Custodian with the maintenance, care, and keeping of the District’s public records.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE PARK MEADOWS METROPOLITAN DISTRICT AS FOLLOWS:**

The Board, by a vote of 5 to 0, hereby designates the Secretary of the District, which position is currently held by Stephen Parry, but which may be held by other individuals in the future, as the Official Custodian of the District’s public records for purposes of the Colorado Open Records Act, Sections 24-72-200.1, *et seq.*, C.R.S., as may be amended from time to time (“CORA”). This designation of the individual holding the position of Secretary of the District as the Official Custodian of the District shall continue unless and until the Board amends or repeals this Resolution. Pursuant to Section 24-72-203(1)(a), C.R.S., the Official Custodian may develop rules for the inspection of the District’s public records as are reasonably necessary for the protection of such records and for the prevention of unnecessary interference with the regular discharge of the duties of the Custodian or the Custodian’s office.

The Board, by a vote of 5 to 0, hereby designates CliftonLarsonAllen LLP as the Custodian of the District’s public records for purposes of CORA. The Custodian shall serve as the repository for the District’s public records and shall have personal custody and control of the District’s public records and assist the Official Custodian with the maintenance, care, and keeping of the District’s public records.

The Official Custodian and the Custodian shall adhere to all rules and regulations set forth in CORA in responding to public records inspection requests and shall allow any person the right of inspection of the District's public records except as otherwise provided in CORA or as otherwise provided by law.

This resolution shall supersede and replace in its entirety all previous resolutions regarding this topic including, but not limited to, the resolution adopted by the Board on October 28, 2013.

ADOPTED AND APPROVED THIS 23RD DAY OF JANUARY 2017.

PARK MEADOWS METROPOLITAN DISTRICT

By: Greg S. Kelly
Its: President

ATTEST:

By: Sharon Van Ramshorst
Its: Vice President